**Suite Policies**

**Menus**
As the exclusive caterer of SB Ballard Stadium, ARAMARK is committed to the highest standards of quality and service. Our menus offer a comprehensive selection of innovative culinary creations from which to choose. In addition to our Luxury Suite dining selections, we would be glad to customize a menu for any occasion you are planning to celebrate. Please contact our catering specialists at catering@odu.edu.

**Ordering Prior to the Game**
Food and beverage orders may be placed through our convenient online ordering guide at www.oducatering.catertrax.com or you may reach our catering specialists by calling 757.683.4535 or via email at catering@odu.edu. Our daily business hours are from 8:30am-5:00pm Monday through Friday. Upon receipt of your order, a member of our catering staff will confirm all food and beverage orders. To ensure that we will meet all of your food and beverage requirements, we request that you place your orders by 5:00 pm the Monday prior to game day.

**Ordering Food During the Game**
A separate Game Day Menu is provided in each Luxury Suite. During games, a suite attendant will be assigned to deliver your food and beverage orders, take additional orders and periodically assist in maintaining your Luxury Suite. Orders may be placed with your suite attendants during the game. Game Day ordering is provided as a convenience to your guests, however, it is meant to supplement your pre-game order, not replace it. Please allow 45 minute for the delivery of game day orders.

**Taxes**
Food and beverage orders are subject to all and applicable local and state taxes.

**Payment**
An invoice listing of all food, beverages and related charges will be prepared and presented at the conclusion of each game. We accept cash, check and most major credit cards.

**Alcoholic Beverages**
ARAMARK Corporation, as a licensee, is responsible for the administration of the sales and service of alcoholic beverages in accordance with the laws and regulations of the Commonwealth of Virginia. Therefore, in compliance with the state law, all beer, liquor and wine must be supplied by ARAMARK. Alcoholic beverages are not permitted to be brought into or out of SB Ballard Stadium. State law prohibits the consumption of any alcoholic beverages by any person under the age of 21. It is the responsibility of the Luxury Suite owner to ensure that no minors or intoxicated persons consume alcoholic beverages in their Luxury Suite.

ARAMARK reserves the right to check for proper identification and refuse service to persons who appear to be intoxicated. All alcoholic beverages must remain on the Luxury Suite floors at all times.